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|  | <b>State of South Carolina</b><br><br>Request for Quotation<br><br>Amendment -- 1 | Solicitation Number: 5400002853<br>Date Issued: 04/19/2011<br>Procurement Officer: E. Madison Winslow<br><i>E. Madison Winslow</i><br>Phone: 803-898-3487<br>E-Mail Address: <a href="mailto:winsloem@dhec.sc.gov">winsloem@dhec.sc.gov</a> |
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DESCRIPTION: **Printing and Display of Posters on Billboards**

USING GOVERNMENTAL UNIT: **SC Department of Health and Environmental Control**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.*

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

|   |  |
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| <b>MAILING ADDRESS:</b><br>SC DHEC<br>Attn: Procurement Services Division<br>2600 Bull Street<br>Columbia SC 29201-1708 | <b>PHYSICAL ADDRESS:</b><br>SC DHEC<br>Attn: Procurement Services Division<br>2600 Bull Street<br>Columbia SC 29201-1708 |
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SUBMIT OFFER BY (Opening Date/Time): **April 25, 2011/2:30 pm ET** (See "Deadline For Submission Of Offer" provision)

NUMBER OF COPIES TO BE SUBMITTED: **1**

|   |                                 |
|---|---------------------------------|
| <b>CONFERENCE TYPE: Not Applicable</b><br><b>DATE &amp; TIME:</b><br>(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions) | <b>LOCATION: Not Applicable</b> |
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| <b>AWARD &amp; AMENDMENTS</b> | Award will be posted on <b>May 1, 2011</b> . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.procurement.sc.gov">http://www.procurement.sc.gov</a> |
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.  
 (See "Signing Your Offer" and "Electronic Signature" provisions.)

|  |                    |  |
|--|--------------------|--|
| <b>NAME OF OFFEROR</b><br>(full legal name of business submitting the offer)   |                    | Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc. |
| <b>AUTHORIZED SIGNATURE</b><br>(Person must be authorized to submit binding offer to contract on behalf of Offeror.) |                    | <b>TAXPAYER IDENTIFICATION NO.</b><br>(See "Taxpayer Identification Number" provision)   |
| <b>TITLE</b><br>(business title of person signing above)   |                    | <b>STATE VENDOR NO.</b><br>(Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )   |
| <b>PRINTED NAME</b><br>(printed name of person signing above)  | <b>DATE SIGNED</b> | <b>STATE OF INCORPORATION</b><br>(If you are a corporation, identify the state of incorporation.)  |

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

☐ Sole Proprietorship
 ☐ Partnership
 ☐ Other \_\_\_\_\_

☐ Corporate entity (not tax-exempt)
 ☐ Corporation (tax-exempt)
 ☐ Government entity (federal, state, or local)

## PAGE TWO

(Return Page Two with Your Offer)

|  |   |
|--|---|
| <b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business) | <b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) |
|  | _____ Area Code -<br>Number - Extension      Facsimile<br>_____ E-<br>mail Address  |

|   |  |
|---|--|
| <b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)                                   | <b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) |
| _____ Payment Address same as Home Office Address<br>_____ Payment Address same as Notice Address <b>(check only one)</b> | _____ Order Address same as Home Office Address<br>_____ Order Address same as Notice Address <b>(check only one)</b>        |

| <b>ACKNOWLEDGMENT OF AMENDMENTS</b><br>Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision) |                      |               |                      |               |                      |               |                      |
|---|----------------------|---------------|----------------------|---------------|----------------------|---------------|----------------------|
| Amendment No.   | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date |
|   |                      |               |                      |               |                      |               |                      |
|   |                      |               |                      |               |                      |               |                      |

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|--|----------------------|----------------------|----------------------|-------------------------|
| <b>DISCOUNT FOR PROMPT PAYMENT</b><br>(See "Discount for Prompt Payment" clause) | 10 Calendar Days (%) | 20 Calendar Days (%) | 30 Calendar Days (%) | _____ Calendar Days (%) |
|--|----------------------|----------------------|----------------------|-------------------------|

**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences) . ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

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| <b>PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:</b> Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)). |
|   |
| _____ In-State Office Address same as Home Office Address<br>_____ In-State Office Address same as Notice Address <b>(check only one)</b>   |

## AMENDMENT 1

### Solicitation No.: 5400002853

#### **AMENDMENTS TO SOLICITATION (JAN 2004)**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov) (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

#### Questions and Answers

1. Question: Is the posting period four weeks or one full month?

Answer: Four weeks.

2. Question: When is the posting scheduled for?

Answer: It should start no later than June 1.

3. Question: The selected agency will not be placing the media, correct?

Answer: With regards to Lot 11, please see Special Condition No. 11 on page 12 for instructions.

4. Question: The selected agency will not be responsible for the installation charges, correct?

Answer: With regards to Lot 11, please see Special Condition No. 11 on page 12 for instructions.

5. Question: This program will entail the printing of 36 posters monthly, correct?

Answer: Lot 11 does require the printing of 36 Ecoflex (or equivalent) posters.

6. Question: Will the artwork be the same on all 36 posters?

Answer: Yes.

7. Question: For the Resident Subcontractor Preference, this would only apply if our business subcontracted out a portion of work associated with the bid, correct (meeting of course the requirements outlined in 11-35-1524)?

Answer: Bidders are encouraged to review the law governing preferences as listed in the Preference – A Notice To Vendors (SEP – 2009) clause as listed below.

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences) . ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

8. Question: Some of the areas listed, the DEC's that are required to be obtained for the area are higher than the actual DEC's that exist on some of the boards. If DEC numbers are close, can they be included in the bid?

Answer: Yes.

9. Question: If required DEC's cannot be secured in the month of May, should a bid be proposed with a start date in July if DEC's are met? Or is it preferred to find DEC's close to the requested DEC's available in May.

Answer: It is anticipated the billboards will be posted around June 1.

10. Question: If poster units are not available in a given area, can bulletin options be provided?

Answer: An alternate bid can be provided.

11. Question: Can maps and pictures of these boards be included in the bid?

Answer: Yes.